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The purpose of this procedure is to provide guidelines and information (via Government Departments) to effectively reduce the risk of transmitting COVID-19. This procedure can be customised to include your company name.

### **Customer/client checklist prior to attending site**

This risk assessment checklist may be used in collaboration with the client, prior to attending the site. If required, please download the checklist, save it and send to your customers as an attachment.

### **COVID-19 Management procedure for customers**

This document may be used to customise your own procedure to suit the specific requirements of your business. It is to be provided to customers to explain the 'on-site' processes your company has in place to minimise the risk of COVID-19 transmission.

### **COVID-19 Advisory Notice - Customer contact precautions**

Resource outlining the steps to minimise risk of infection and spread prior to attending the customers premises, commercial obligations and essential company policies and procedures.

### **COVID-19 Procedure - Working from Home - Employee Safety Checklist**

This is a 10-point safety checklist to help employers ensure the safety of the employees temporarily working from home. The checklist also links to State and Territory guidelines for managing work environments.

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call 1300 889 198 or [masterelectricians.com.au](https://www.masterelectricians.com.au)**